1. Introduction

- Northumbria Police relies on intelligence from communities, partners and other law enforcement agencies.
- Intelligence can come from a range of sources such as a concerned member of the community worried about a neighbouring address, a local authority or health worker who has received a disclosure from a person, or from police in another area.
- Legislation supports the sharing of information as outlined in our Information Sharing Protocol

2. What is intelligence?

- In its simplest form, intelligence is nothing more than information that sheds light on a situation or scenario. Enabling the police, and partners, to be proactive in protecting the public
- You are engaging with communities every day in both your professional and personal capacities. Intelligence comes from those interactions, both in person and online..
- ***Think about it this way….*** Do I think the police would want to know this, will it help safeguard the public, police or other professionals, ID a victim, ID a suspect or highlight underlying crime or criminal activity?

3. How to share intelligence with the Police?

Our Partnership Intelligence Form is a safe way for professionals to share information about something that may be concerning them for example:

- Information about a concerning incident
- Suspicious activity
- An unusual exchange between two or more people
- Something that makes professionals feel uncomfortable.

Forms are submitted via the FIB mailbox

The FIB will rate the intelligence and either share with the most appropriate resource, Police Area Command or use it to further build intelligence

4. What to include when submitting intelligence:

- Provide as much as you know regarding names (including nicknames/aliases), dates of birth, descriptions, vehicle information, addresses and locations, times and patterns, online information e.g., usernames/ handles etc.
- ***Even partial details (such as first name or street name) can help us build a picture.***
- Explain how do you know this information, who else knows this information, is there any risk to you or another if this information is acted upon?
- Make sure you include your contact details (including a telephone number)

Complete the form with as much intelligence as you have and submit as soon as you can, don't worry if there are sections you can't complete.

5. What should NOT be sent to Force Intelligence:

- Information about an incident that is happening now or is time critical
- A report of a crime (whether the victim supports a complaint or not)
- Any threat to life or firearms information
- A report that child or vulnerable person at risk of harm to themselves or another

In these cases you must report via 101 (or 999 in an emergency)

6. Important to know..

- You will not receive any feedback on any intelligence submission
- The Police welcome all pieces of intelligence no matter how small, you never know where they fit in the bigger picture
- You can use the *Partnership Intelligence Form* to support your submission.
- The Police may ask clarification questions following from your submission
- If you are involved with an organisation known as a ***statutory body*** (e.g. school, health, social care). you have a duty to report any matters of concern to the police.

7. What if I want to pass information on about a safeguarding concern?

You should not use the partnership information sharing form for making a referral to raise a safeguarding concern.

If you have a concern about a child or adult:

- Report a concern about an adult
- Report a concern about a child
- Child Concerns: 0191 433 2653 (Mon - Fri, 8.30am to 5pm) or 0191 477 0844 (out of hours)
- Adult Concerns: 0191 433 7033

